



## To the Members of the Borough Council

Dear Sir/Madam

You are hereby summoned to attend the Annual Meeting of the Ashford Borough Council to be held in the Council Chamber, Civic Centre, Tannery Lane, Ashford, Kent TN23 1PL on Thursday the 18<sup>th</sup> May 2017 at 7.00 pm when the following business is proposed to be transacted.

Yours faithfully

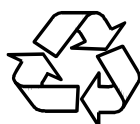
T W Mortimer  
Corporate Director (Law and Governance)

### Agenda

1. Election of Mayor
2. Declaration of Acceptance of Office by the Mayor
3. Appointment of Mayor's Chaplain
4. Vote of thanks by the Mayor for his Election
5. Vote of thanks to the Retiring Mayor and Mayors Escort
6. Response by the Retiring Mayor
7. Election and Appointment of Deputy Mayor
8. Declaration of Acceptance of Office by the Deputy Mayor
9. Apologies for Absence
10. Declarations of Interest
11. To consider the Minutes of the Meeting of the Council on the 20<sup>th</sup> April 2017
12. To receive any announcements from the Mayor
13. Confirmation of Cabinet Arrangements for 2017/18 by the Leader of the Council
14. To consider the Minutes of the Meeting of the Selection and Constitutional Review Committee held on the 11<sup>th</sup> May 2017 (to follow)
15. To consider the Minutes of the Meeting of the Cabinet held on the 11<sup>th</sup> May 2017 (to follow)

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**Declarations of Interest (see also “Advice to Members” below)**

- (a) **Disclosable Pecuniary Interests (DPI)** under the Localism Act 2011, relating to items on this agenda. The nature as well as the existence of any such interest must be declared, and the agenda item(s) to which it relates must be stated.

A Member who declares a DPI in relation to any item will need to leave the meeting for that item (unless a relevant Dispensation has been granted).

- (b) **Other Significant Interests (OSI)** under the Kent Code of Conduct as adopted by the Council on 19 July 2012, relating to items on this agenda. The nature as well as the existence of any such interest must be declared, and the agenda item(s) to which it relates must be stated.

A Member who declares an OSI in relation to any item will need to leave the meeting before the debate and vote on that item (unless a relevant Dispensation has been granted). However, prior to leaving, the Member may address the Committee in the same way that a member of the public may do so.

- (c) **Voluntary Announcements of Other Interests** not required to be disclosed under (a) and (b), i.e. announcements made for transparency reasons alone, such as:

- a. Membership of outside bodies that have made representations on agenda items, or
- b. Where a Member knows a person involved, but does not have a close association with that person, or
- c. Where an item would affect the well-being of a Member, relative, close associate, employer, etc. but not his/her financial position.

[Note: an effect on the financial position of a Member, relative, close associate, employer, etc; OR an application made by a Member, relative, close associate, employer, etc, would both probably constitute either an OSI or in some cases a DPI].

**Advice to Members on Declarations of Interest:**

- (a) Government Guidance on DPI is available in DCLG’s Guide for Councillors, at [https://www.gov.uk/government/uploads/system/uploads/attachment\\_data/file/240134/Openness\\_and\\_transparency\\_on\\_personal\\_interests.pdf](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/240134/Openness_and_transparency_on_personal_interests.pdf)
- (b) The Kent Code of Conduct was adopted by the Full Council on 19 July 2012, with revisions adopted on 17.10.13, and a copy can be found in the Constitution at <http://www.ashford.gov.uk/part-5---codes-and-protocols>
- (c) If any Councillor has any doubt about the existence or nature of any DPI or OSI which he/she may have in any item on this agenda, he/she should seek advice from the Corporate Director (Law and Governance) and Monitoring Officer or from other Solicitors in Legal and Democratic Services as early as possible, and in advance of the Meeting.

# Ashford Borough Council

Minutes of a Meeting of the Ashford Borough Council held in the Council Chamber, Civic Centre, Tannery Lane, Ashford on the **20<sup>th</sup> April 2017**.

## Present:

His Worshipful the Mayor, Cllr. S J G Koowaree (Chairman);

Cllrs. Adby, Bartlett, Mrs Bell, Bell, Bennett, Bradford, Buchanan, Burgess, Chilton, Clarkson, Clokie, Mrs Dyer, Farrell, Feacey, Galpin, Heyes, Mrs Heyes, Hicks, W Howard, Krause, Link, Michael, Pickering, Smith, Waters, Mrs Webb, Wedgbury, White.

## Also Present:

Chief Executive, Corporate Director (Law and Governance), Director of Development, Head of Finance, Senior Member Services Officer.

Prior to the commencement of the meeting: -

- (i) The Reverend Alan Dinnie said prayers.
- (ii) Councillor Smith gave a tribute to the late Councillor Harold Edwin Martin Apps.
- (iii) His Worshipful the Mayor asked Members to remain standing in silence in respect of Councillor Apps, who served as an Ashford Borough Councillor from 1973 to 2003 and again from 2011 to 2017 and was the Mayor of Ashford in 1979/80, as well as Mr Tom Pelham of Uprising and Mr Paul Hardisty, a Member of Chilham Parish Council and the Ashford Access Group, who had all passed away recently.

## Apologies:

Cllrs. Barrett, Mrs Blanford, Knowles, Miss Martin, Mrs Martin, Ovenden, Shorter.

## 381 Exempt or Confidential Information

The Mayor asked whether any items should be dealt with in private because of the likely disclosure of exempt or confidential information. The Corporate Director (Law and Governance) advised that there were none.

## 382 Minutes

### Resolved:

**That the Minutes of the Meeting of the Council held on the 16<sup>th</sup> February 2017 be approved and confirmed as a correct record.**

## **383 Announcements**

### **(a) The Mayor**

The Mayor said he firstly wanted to welcome visitors from Ashford's German twin town Bad Münstereifel who were present tonight. They had been in the country for a funeral and he said he wanted to take the opportunity to invite them to the meeting and to visit the Mayor's Parlour afterwards. He also advised that he was hosting his last charity event – A Rat Pack Evening - on Saturday 6<sup>th</sup> May at London Beach Golf Club, Tenterden and again all Members were welcome to attend and tickets were available from his PA Andrea Collard.

### **(b) Leader of the Council**

The Leader said that he would like to take the opportunity to reflect with colleagues on the real progress being made by this Conservative Administration, which was wholly in line with its four key objectives as set out in the Corporate Plan two years ago. They were now at the mid-way point in the plan and they had reviewed progress against their desired objectives and were confident that they were doing rather well. The Council's Corporate Plan was adopted in October 2015 and set out the Authority's four key priorities for the next five years. These were underpinned by guiding principles that were set to ensure delivery and they were well on target with delivering what they had promised.

A week or so ago, he had been among a number of guests of the Hadlow Group, taken on a special tour of the new Ashford College which was going to be such an impressive teaching facility. Occupying a pivotal site opposite the International Station, they had been told that demand for places already far exceeded expectations and he was really looking forward to September when they would see close to 1500 students arrive for daytime and evening studies, changing the dynamics of the Town Centre which was to be welcomed.

All could now see the crane on site at the Commercial Quarter, where the first of a number of new office blocks would soon appear. Take up of that office space, even at this early stage, was more encouraging that they could have envisaged. Work was also due to start on site in the next few months at Elwick Place. Set in the new Town Centre, there would be a cinema, restaurants and a hotel built, all in such an important public realm setting close to Debenhams with a walk through directly into the old historic town with its cobbled high street and historic twelfth century Norman Church. In addition, work would soon start on the new Brewery and Visitor Centre again on the other side of the railway line, but just in the heart of the new larger Town Centre.

He advised that construction on the road accesses at Chilmington Green was now physically underway and it was important to ensure that this development actually justified the Council's claims that it would be an example to all. The quality of the build and the nature of the layout and setting were of such importance. Whilst they wished to assist the developers, they must also 'keep their eye on the ball' to deliver a truly delightful addition to the Borough of Ashford.

One of the largest expansion projects was the Designer Outlet, where construction work was due to start later that year. In addition, funding for Junction 10a and new signalling at Ashford International Station had been secured and the new signalling

was set to be installed and operating in early 2018. Last week a number of colleagues would have also seen the proposals for an iconic set of buildings right next to the International Station on the old B&Q site. This just demonstrated the appetite that existed for investment in Ashford.

As well as the 'Big 8', many other projects had been delivered that continued to contribute towards the Corporate Plan priorities. Highlights in terms of leisure included the opening of the Spearpoint Pavilion and the continued success of the Create Music Festival, whilst initiatives such as Farrow Court and Danemore would improve the housing provision for Ashford's elderly population.

The Leader advised that, as reported in last week's Kentish Express, the Council's very own in-house Aspire Landscape Management team had dramatically improved the Borough's open spaces. Over the past 18 months, the Council had enhanced the appearance of several of the Borough's roundabouts which created an attractive first impression of the town for visitors travelling to Ashford by car. Ashford's recycling service was also now one to be proud of. The service had not only seen the Borough quadruple its recycling performance, but also become the very best performing District in Kent and the Country's most improved recycling Authority as well. The Council's face to face customer services had also returned to Level One at the Civic Centre where all would be able to see what a remarkably good job they were doing in a busy environment. The new on-line IT reporting system had also proven to be very popular, making it easier to report issues such as fly-tipping to the Officers of the Council so remedial action could be taken much more swiftly. Multi-million pound investment, job creation and ground breaking service innovations were all the hallmarks of a thriving business like Council.

Ashford had been voted the best place in Kent to do business. Local firm, RIFT Group, had scooped the Excellence in Customer Service Award and Breakthrough Funding had won the Most Promising New Business at the Kent Invicta Chamber of Commerce Annual Business Awards earlier that month. Katy Barker of Ashford's Directline Structures had been honoured as a finalist in the Young Person in Business award.

Finally, the Leader said that the range and scale of achievement of the 'Big 8' projects showed what a combination of strong political direction and Officers' endeavour could achieve. He believed that action spoke louder than words and as all could clearly see action and progress had been made over the last two years across every aspect of the Council's Corporate Plan. Yes, there was still more that could be done, but he hoped that residents, businesses and visitors could take great heart from the many projects and exciting developments coming forward that would all have a positive effect on the Borough's future economic prosperity. Looking ahead, an exciting number of projects had already been identified for the next two years – including further works around the Commercial Quarter, plans to rejuvenate Victoria Park, further commercial building acquisitions, the adoption of a new Local Plan, a response to homelessness and further investment at Conningbrook Lakes Country Park. Other projects were being advanced and were yet to pass the scrutiny of their suitability for Ashford and the planning processes that the Council had in place. He concluded by saying that in the last few weeks Ashford had sadly lost a few dear friends and colleagues who had served the people of the Borough well over many years. In remembering them they should continue to strive to create an Ashford that they too would have been very proud of.

### **384 Cabinet – 9<sup>th</sup> March and 6<sup>th</sup> April 2017**

The report of the Corporate Director (Law and Governance), which had been tabled, clarified the procedure for consideration of the Cabinet minutes.

**(a) Cabinet – 9<sup>th</sup> March 2017**

**Resolved:**

**That the Minutes of the Meeting of the Cabinet held on the 9<sup>th</sup> March 2017 be received and noted.**

**(b) Cabinet – 6<sup>th</sup> April 2017**

**Resolved:**

**That subject to the expiry of the period by which decisions arising from the Meeting of the Cabinet held on the 6<sup>th</sup> April 2017 may be called in, i.e. 21<sup>st</sup> April 2017: -**

**(i) the Minutes of the Meeting of the Cabinet held on the 6<sup>th</sup> April 2017 be received and noted with the exception of Minute Nos. 371(b) and 372.**

**(ii) Minute Nos. 371(b) and 372 be approved and adopted.**

### **385 Appointments Committee – 9<sup>th</sup> and 22<sup>nd</sup> February and 4<sup>th</sup> April 2017**

**(a) Appointments Committee – 9<sup>th</sup> February 2017**

The Chief Executive left the Council Chamber at this point of the Meeting.

In accordance with Procedure Rule 9.3 Mr Relf, a local resident spoke on this item. He advised that an anonymous source had sent him some papers including Minutes of a meeting relating to the appointment of the Chief Executive so it was clear that somebody was unhappy with this. He said that referring to Agenda Item 8 of the Cabinet meeting of 9<sup>th</sup> March 2017 and to Agenda Item 4 of the Appointments Committee meeting of 9<sup>th</sup> February 2017, could somebody please clarify why the new Chief Executive/Head of Paid Service was not recruited by the same open recruitment process as was being used to appoint the new Head of Planning and Development and the new Head of Environmental Services? He considered that good recruitment was as vital for the Council as it was for any other organisation and without a recruitment process that was open to external as well as internal applicants, how could the residents of the Borough be confident that the Interim Chief Executive/Head of Paid Service was the best candidate for the post?

The Leader of the Council responded that he was always a little apprehensive when he saw people sending anonymous letters and he generally paid them little regard if people were not prepared to put their name to something. On this particular topic, Mr Relf was right to make the point that the Council should seek to appoint people from the widest possible pool, but sometimes there were exceptions and this was one

such case. There had been a sudden departure of the previous Chief Executive at a time of fairly high activity at the Council and it had been seen as the prudent thing to appoint someone swiftly to that post, but on an interim basis to give an opportunity to see how that person performed. They had chosen a Senior Officer who had been with the Council for 25 years – one that knew the Borough inside out and was highly recognised and respected throughout the nation (let alone the Borough) for delivering one of the finest Social Housing Departments in the UK. They had though still been cautious which is why they had not appointed immediately. The interim arrangements had been in place for over 12 months so they had not had to advertise externally and the interim post holder could be considered for a permanent post without the need to advertise. If there had been any doubt, the Council would have of course advertised, but this was considered an exceptional case. Ashford had already demonstrated that it was very committed to having the widest possible field of applicants during its recruitment of the Head of Environmental Services, with more than 30 applicants from all over the country. Only yesterday, the Council had invited consultants to help them with recruitment for a number of posts on a national scale. The Leader said that he agreed with Mr Relf inasmuch as the Council should look to recruit as widely as possible, but this had been considered an exceptional position and the Appointments Committee had been satisfied and content that on this occasion this was the right appointment. The Cabinet had concurred with that position as set out in Minute No. 330 of the 9<sup>th</sup> March 2017 meeting, and he was confident that the wider Council Members would also be supportive.

**Resolved:**

- That (i) the Minutes of the Meeting of the Appointments Committee held on the 9<sup>th</sup> February 2017 be received and noted with the exception of Minute No. 279**
- (ii) Minute No. 279 be approved and adopted.**

The Chief Executive then returned to the Council Chamber and the Mayor congratulated her on her permanent appointment.

**(b) Appointments Committee – 22<sup>nd</sup> February 2017**

**Resolved:**

**That the Minutes of the Meeting of the Appointments Committee held on the 22<sup>nd</sup> February 2017 be received and noted.**

**(c) Appointments Committee – 4<sup>th</sup> April 2017**

**Resolved:**

**That the Minutes of the Meeting of the Appointments Committee held on the 4<sup>th</sup> April 2017 be received and noted.**



### **386 Selection and Constitutional Review Committee – 9<sup>th</sup> March 2017**

**Resolved:**

**That the Minutes of the Meeting of the Selection and Constitutional Review Committee held on the 9<sup>th</sup> March 2017 be approved and adopted.**

### **387 Appeals Committee – 14<sup>th</sup> March 2017**

**Resolved:**

**That the Minutes of the Meeting of the Appeals Committee held on the 14<sup>th</sup> March 2017 be received and noted.**

### **388 Audit Committee – 21<sup>st</sup> March 2017**

**Resolved:**

**That the Minutes of the Meeting of the Audit Committee held on the 21<sup>st</sup> March 2017 be received and noted.**

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## Selection & Constitutional Review Committee

Minutes of a Meeting of the Selection & Constitutional Review Committee held in the Council Chamber, Civic Centre, Tannery Lane, Ashford on the **11<sup>th</sup> May 2017**

### Present:

Cllr. Clarkson (Chairman);  
Cllr. Bell (Vice-Chairman);  
Cllrs. Bennett, Mrs Blanford, Burgess, Clokie, Galpin, Ovenden, Pickering, Shorter.

In accordance with Procedure Rule 1.2 (iii) Councillors Clokie and Pickering attended as Substitute Members for Councillors Mrs Bell and A Howard respectively.

### Apologies:

Cllr. Mrs Bell, Bradford, A Howard.

### Also Present:

Cllr. Smith.

Director of Law and Governance, Strategic Officer Lead for the Chilmington Management Organisation, Senior Member Services Officer.

## 398 Declarations of Interest

Councillor	Interest	Minute No.
Clarkson	Made a 'Voluntary Announcement' as he was a Director of the 'A Better Choice for Property Company'.	400
Shorter	Made a 'Voluntary Announcement' as he was a Director of Kent Play Clubs and the 'A Better Choice for Building Consultancy Company'.	400

## 399 Minutes

### Resolved:

**That the Minutes of the Meeting of this Committee held on the 9<sup>th</sup> March 2017 be approved and confirmed as a correct record.**

## **400 Background and Principles of Political Balance and Administrative Structure**

The Senior Member Services Officer introduced the report which presented the Political Balance for the Authority and sought to agree a number of other constitutional matters which needed to be recommended to the Annual Meeting of the Council on the 18<sup>th</sup> May 2017. The agreed Political Balance is contained at Appendix A to these Minutes. He also drew the Committee's attention to the tabled paper which included some additions to the report which had occurred following the publication of the Agenda.

The Chairman advised that with two by-elections happening in June, the political balance and the appointments proposed in the report were obviously subject to change.

The Chairman ran through the membership of Committees, Groups and Forums one by one. With input from Members, the membership for 2017/18 was completed including the nominations for Chairmen and Vice-Chairmen. This is contained at Appendix B to these Minutes.

### **Recommended:**

- That (i) **the Political Balance of the Authority as contained at Appendix A to these Minutes be adopted, subject to the Council agreeing that the requirements of the Political Balance Regulations be not applied to the Membership of the Joint Transportation Board, Appeals Panels, Standards Committee, the Investigation and Disciplinary Committee (and its Panels) and the Sub-Committee of the Licensing and Health and Safety Committee established under the Licensing Act 2003 and Gambling Act 2005.**
- (ii) **the following Committees be constituted for the Municipal Year as detailed in Part 3 of the Constitution:**

**Audit  
Appointments  
Appeals  
Investigation and Disciplinary  
Joint Arrangements – Joint Transportation Board  
Licensing and Health and Safety  
Overview and Scrutiny  
Planning  
Selection and Constitutional Review  
Standards**

**NB: Details of Members appointed to Membership of each Committee etc by Group Leaders is shown at Appendix B to these Minutes. Note: This may be subject to amendments from Group Leaders.**

- (iii) **seats on the following Committees be allocated to the Members indicated: -**

**Appointments Committee – Cllr Koowaree**

- (iv) **the revised Cabinet Member Portfolio Responsibilities as attached at Appendix C to the report and outlined in the tabled papers be received and noted.**
- (v) **the role of Deputy Portfolio Holders as outlined in Section 5 of the report and at Appendix D to the tabled papers be agreed, the appointments be approved and Part 2 Article 7.04 of the Constitution be amended as outlined in Section 6 of the report.**
- (vi) **the Lead Member Appointments for 2017/18 as set out in Section 7 of the report be approved.**
- (vii) **the changes in respect of Task Groups, Boards and Advisory Committees as outlined in Section 8 of the report be noted.**

#### **401 Chilmington Green Development – Appointment of Council Appointee Trust Director to the Board of the New Community Trust for Chilmington Green**

The Strategic Officer Lead for the Chilmington Management Organisation introduced the report which advised that the work to create the planned new community stewardship organisation (a community trust and a requirement of the Section 106 Agreement) was now entering its next phase. This was likely to involve incorporation of a Company Trust at some point over Summer/Autumn 2017 with its Board then taking up direct responsibility for completing the set-up work in readiness to receive the first residents, currently planned for Spring 2018. The Trust would take responsibility for community open spaces, buildings, certain public realm and other facilities. The Borough, County and Parish Councils would continue to represent the community and provide a range of services covering the development area. He advised that the Trust's governance arrangement was made up of Developers' representatives, a range of local stakeholders, including the Council and residents who all may appoint Trustees to its board. The report explained the background and asked the Committee to consider a nomination from the Council to the Trust Board who may take up the position later in the year.

Due to his previous involvement with the development, and the Chilmington Green Community Management Organisation Partnership Working Group, the Committee nominated Councillor Shorter to take on this role. A Member, who had worked with him on the Partnership Working Group, said he would be an excellent appointment.

**Recommended:**

**That Councillor Neil Shorter be nominated to the position of a Council appointee to the new Community Trust serving the Chilmington Green development.**

## **402 Representatives on Outside Bodies/Organisations**

The report of the Director of Law and Governance gave details of those organisations or outside bodies to which the Council appointed or nominated representatives, and the names of the Members of the Council and others who currently served in this capacity. The Senior Member Services Officer directed the Committee's attention to the tabled paper which included some additions/amendments to the schedule contained within the agenda papers. The Chairman advised that a separate review of the basis of all Council appointments had commenced and would be reported back to the Committee later in 2017. In short the review would analyse the position of any member appointed to Outside Bodies and whether a liaison role would be more appropriate than a Trustee of Director appointment for example. The review would also consider all of the appointments in terms of effectiveness and benefit to the Council.

**Resolved:**

**That the names of the persons to be appointed or nominated as Members or Substitute Members (as the case may be) to the organisations listed in Appendix C to these Minutes be agreed.**

## **403 Annual Meeting – Order of Proceedings**

The Committee considered the Order of Proceedings for the Annual Meeting of the Council including the movers and seconders of the Mayor, Deputy Mayor and the vote of thanks to the retiring Mayor.

**Resolved:**

**That the Director of Law and Governance prepare the Order of Proceedings for the Annual Meeting of the Council on the basis of the advice of this Committee.**

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Queries concerning these Minutes? Please contact Danny Sheppard:  
Telephone: 01233 330349 Email: [danny.sheppard@ashford.gov.uk](mailto:danny.sheppard@ashford.gov.uk)  
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**APPENDIX A**  
**(Minute No. 400/5/17 refers)**

**THE POLITICAL BALANCE CALCULATION**  
**MAY 2017**

**A All Committees to which balance applies**

	<b>Committee</b>	<b>Seats/Committee</b>		<b>Total Seats</b>
1 x 12	Overview and Scrutiny	12	=	12
1 x 17	Planning	17	=	17
1 x 13	Licensing and Health & Safety	13	=	13
1 x 12	Selection	12	=	12
1 x 8	Audit	8	=	8
1 x 5	Appointments	5	=	5
			<b>Total</b>	<u>67</u>

**B. Percentage of group in relation to total membership of the authority**

43 members =		%
35 Conservative	=	81.39534
3 Ashford Independent	=	6.97674
2 Labour	=	4.65116
2 UKIP	=	4.65116
<u>Note:</u> 1 Liberal Democrat	=	2.32558
		<u>99.99998</u>

### C.1 Allocation of Seats on Committees in proportion to Group strength

Committee	Con	AI	Lab	UKIP	Allocated	Total
1 x 12 O&S	10	1	1*	0*		12
1 x 17 Planning	14	1	1	1		17
1 x 12 Selection	10	1	0*	1*		12
1 x 13 Licensing, Health & Safety	10	1	1	1		13
1 x 8 Audit	7	1	0	0		8
1 x 5 Appointments	4	0	0	0	1**	5
<b>Totals</b>	<b>55 (54.538)</b>	<b>5 (4.604)</b>	<b>3 (3.116)</b>	<b>3 (3.116)</b>	<b>1</b>	<b>67</b>

1. \*Under the draft calculation for the Overview and Scrutiny Committee and the Selection and Constitutional Review Committee there is one seat to be allocated to each to either the Labour or the UKIP Group. Following discussion the respective Group Leaders have agreed that the Labour Group will take the seat on the Overview and Scrutiny Committee and the UKIP Group will take the seat on the Selection and Constitutional Review Committee.
2. \*\*Under the draft calculation all Groups had received their allocations on the above Committees, and when taken collectively, their overall entitlement to seats across all Committees, however one seat remains to be allocated on the Appointments Committee. Group Leaders recommend that this seat be allocated to Councillor Koowaree.

### C.2 Allocation of seats on all ordinary Committees to achieve overall proportionality

Political Group entitlement in relation to all seats: 66

Conservative	54.538	=	55
Ashford Independent	4.604	=	5
Labour	3.116	=	3
UKIP	3.116	=	3
			66
1 Liberal Democrat		=	1
	<b>Total</b>		<b>67</b>

- D. Committees etc. to which balance cannot apply or will not apply either as a direct result of joint arrangements or the Council agreeing, i.e. no member votes against this arrangement, on each occasion the Council adopts a revised political balance for the Authority.

*1 x 3	Appeals (3 Member Panels)	3 Members per meeting drawn on rota from a Panel of 15 Members (which does not meet as a Committee)	=	3
* 1 x 7	Joint Transportation Board		=	7
1 x 3	Licensing Sub-Committee (3 Member Panels)	3 Members per meeting drawn on rota from a Panel of 13 Members (which does meet as a Committee so is itself balanced)	=	3
1 x 3	Investigation & Disciplinary Committee	3 Members to meet as a Committee from an overall membership of 15	=	3

\* Standards – broadly politically balanced as part of membership based on posts.

x Due to the Joint Arrangements and the manner in which seats are allocated by the Kent County Council, it is impossible to have an overall balanced allocation of seats.

Committee	Con	Lab	AI	Others	Total
<b>*1 x 15 Appeals</b>	<b>12</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>15</b>
<b>1 x 15 Investigation and Disciplinary Committee</b>	<b>12</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>15</b>
<b>*1 x 7 Joint Transportation</b>	<b>6<sup>x</sup></b>	<b>0</b>	<b>1<sup>x</sup></b>	<b>0</b>	<b>7</b>
<b>*Standards</b>	<b>6</b>	<b>Plus Chair, Vice-Chair O&amp;S</b>			<b>8</b>



**SELECTION AND CONSTITUTIONAL REVIEW COMMITTEE**

**11<sup>TH</sup> MAY 2017**

**MEMBERSHIP OF COMMITTEES, GROUPS AND FORUMS,  
INCLUDING CHAIRMEN AND VICE-CHAIRMEN**

On the basis of the draft Political Balance Calculation agreed with Group Leaders the entitlement to seats is set out below.

The Committee may wish to propose the identity of the Chairman and Vice-Chairman of each Committee, for appointment in accordance with the Constitution, by the Full Council.

**Overview and Scrutiny Committee (12 Members)**

Members of the Cabinet may not be appointed to this Committee

<b>Conservative (10)</b>	<b>Ashford Independent (1)</b>	<b>Labour (1)</b>	<b>UKIP (0)</b>	<b>Liberal Democrat (0)</b>
Bartlett	Smith	Chilton (Ch)		
Burgess				
Feacey				
Hicks				
A Howard				
Krause				
Link				
Miss Martin				
Mrs Martin				
Mrs Webb				

**Audit Committee (8 Members)**

<b>Conservative (7)</b>	<b>Ashford Independent (1)</b>	<b>Labour (0)</b>	<b>UKIP (0)</b>	<b>Liberal Democrat (0)</b>
Barrett (VCh)	Smith			
Buchanan				
Burgess				
Mrs Dyer				
Shorter				
Sims				
Waters (Ch)				

**Planning Committee (17 Members) (plus 1 ex officio)**

<b>Conservative (14)</b>	<b>Ashford Independent (1)</b>	<b>Labour (1)</b>	<b>UKIP (1)</b>	<b>Liberal Democrat (0)</b>
Bennett	Ovenden	Farrell	Murphy	
Mrs Blanford				
Bradford				
Buchanan				
Burgess (Ch)				
Clarkson (EO)				
Clokie				
Dehnel				
Galpin				
Heyes				
Hicks				
Krause				
Link (VCh)				
Pickering				
Waters				

**Selection & Constitutional Review Committee (12 Members)**

<b>Conservative (10)</b>	<b>Ashford Independent (1)</b>	<b>Labour (0)</b>	<b>UKIP (1)</b>	<b>Liberal Democrat (0)</b>
Barrett	Ovenden		Murphy	
Bell (VCh)				
Bennett				
Burgess				
Clarkson (Ch)				
Clokie				
Galpin				
Hicks				
Knowles				
Shorter				

**Licensing and Health and Safety Committee (13 Members)**

Group Leaders are reminded of the importance of nominating Members who are available to attend day-time hearings of the Licensing Sub-Committee.

<b>Conservative (10)</b>	<b>Ashford Independent (1)</b>	<b>Labour (1)</b>	<b>UKIP (1)</b>	<b>Liberal Democrat (0)</b>
Adby	Smith	Chilton	Murphy	
Bennett				
Bradford				
Feacey (Ch)				
Krause				
Pickering				
Shorter				
Sims				
Mrs Webb (VCh)				
White				

**Appointments Committee (5 Members)**

<b>Conservative (4)</b>	<b>Ashford Independent (0)</b>	<b>Labour (0)</b>	<b>UKIP (0)</b>	<b>Liberal Democrat (1)</b>
Clarkson (Ch)				Koowaree
Clokie (VCh)				
Mrs Dyer				
Pickering				

**Appeals (15 Members – 3 Members to be drawn per meeting)**

Members should not be a Member of the Cabinet. Group Leaders are reminded of the importance of nominating Members who are available to attend day-time meetings.

<b>Conservative (12)</b>	<b>Ashford Independent (1)</b>	<b>Labour (1)</b>	<b>UKIP (1)</b>	<b>Liberal Democrat (0)</b>
Adby	Michael	Farrell	Macpherson	
Barrett				
Buchanan				
Heyes				
Mrs Heyes				
Hicks				
A Howard				
W Howard				
Link				
Pickering				
Sims				
Waters				

**Investigation & Disciplinary Committee (15 Members – 3 Members to be drawn per meeting)**

To include at least one Member of the Cabinet, Group Leaders and the Chairmen of the Overview & Scrutiny and Audit Committees

<b>Conservative (12)</b>	<b>Ashford Independent (1)</b>	<b>Labour (1)</b>	<b>UKIP (1)</b>	<b>Liberal Democrat (0)</b>
Bell	Ovenden	Chilton	Macpherson	
Mrs Bell				
Bradford				
Clarkson				
Clokie				
Dehnel				
Galpin				
Knowles				
Pickering				
Shorter				
Waters				
White				

**Standards Committee (8 Members)**

Based on 6 Conservative Members (including at least one Member of the Cabinet) plus the Chairman and Vice-Chairman of the Overview & Scrutiny Committee.

<b>Conservative (12)</b>	<b>Ashford Independent (1)</b>	<b>Labour (1)</b>	<b>UKIP (1)</b>	<b>Liberal Democrat (0)</b>
Mrs Bell (VCh)	Smith	Chilton		
Dehnel (Ch)				
Feacey				
Hicks				
Knowles				
White				

**Joint Transportation Board (7 Members)**

<b>Conservative (6)</b>	<b>Ashford Independent (0)</b>	<b>Labour (1*)</b>	<b>UKIP (0)</b>	<b>Liberal Democrat (0)</b>
Bradford		Chilton		
Burgess				
Feacey				
Heyes (Ch)				
Mrs Martin				
Mrs Webb				

\*One seat to be allocated to an Opposition Group

**Community Grants Panel (7 Members including the Portfolio Holder for Culture)**

<b>Conservative (6)</b>	<b>Ashford Independent (1)</b>	<b>Labour (0)</b>	<b>UKIP (0)</b>	<b>Liberal Democrat (0)</b>
Bennett (PH)	Smith			
Mrs Dyer				
W Howard				
Link (Ch)				
Sims				
Mrs Webb (VCh)				

**Joint Consultative Committee (6 Members) – At least one Member from each Group – the remainder from the administration.**

Membership is to include the Leader and/or appropriate Portfolio Holder.

<b>Conservative (4)</b>	<b>Ashford Independent (1)</b>	<b>Labour (1)</b>	<b>UKIP (0*)</b>	<b>Liberal Democrat (0)</b>
Mrs Dyer	Smith	Farrell		
Knowles (Ch)				
Krause				
Shorter				

\*The UKIP Group did not wish to put anyone forward for this seat

**Member Training Panel (8 Members)**

<b>Conservative (6)</b>	<b>Ashford Independent (1)</b>	<b>Labour (0)</b>	<b>UKIP (1)*</b>	<b>Liberal Democrat (0)</b>
Mrs Bell (VCh)	Smith		Macpherson	
Mrs Dyer (Ch)				
A Howard				
W Howard				
Krause				
Link				

\*Seat gifted by the Conservative Group

**Local Government and Polling Districts Task Group (10 Members)**

<b>Conservative (8)</b>	<b>Ashford Independent (1)</b>	<b>Labour (1)</b>	<b>UKIP (0)</b>	<b>Liberal Democrat (0)</b>
Adby (VCh)	Ovenden	Chilton		
Barrett				
Bell (Ch)				
Buchanan				
Clokie				
Heyes				
W Howard				
White				

**Local Plan & Planning Policy Task Group (10 Members)**

<b>Conservative (8)</b>	<b>Ashford Independent (1)</b>	<b>Labour (0)</b>	<b>UKIP (1)</b>	<b>Liberal Democrat (0)</b>
Mrs Blanford	Smith		Murphy	
Bradford				
Clarkson (Ch)				
Clokie (VCh)				
Mrs Dyer				
Galpin				
Heyes				
Shorter				



**MEMBERSHIP OF CABINET BOARDS, STEERING GROUPS AND TASK  
GROUPS FOR 2017/18**

The following are set out for information only.

**Boards**

**Ashford Health & Wellbeing Board (1 Member)**

<b>Conservative</b>
<b>(1)</b>
Bradford

**Trading and Enterprise Board (4 Members and 1 Observer)**

<b>Conservative</b>
<b>(4)</b>
Bell (Ch)
Bennett
Mrs Blanford
Galpin

\* Observer to be left vacant until after 8<sup>th</sup> June 2017 By-Elections

\*\* Councillor Bell (as Chairman) to be the Shareholder Representative under the Articles of Association of the Trading Companies.

**Ashford Strategic Delivery Board (3 Members)**

<b>Conservative</b>
<b>(3)</b>
Clarkson (Ch)
Clokie
Galpin

**Economic Regeneration & Investment Board (4 Members)**

<b>Conservative (3)</b>	<b>Ashford Independent (1)</b>	<b>Labour (0)</b>	<b>UKIP (0)</b>	<b>Liberal Democrat (0)</b>
Clarkson (Ch)	Ovenden			
Galpin				
Shorter				

**Compliance & Enforcement Board (4 Members)**

<b>Conservative (3)</b>	<b>Ashford Independent (1)</b>	<b>Labour (0)</b>	<b>UKIP (0)</b>	<b>Liberal Democrat (0)</b>
Mrs Bell	Ovenden			
Bradford				
Dehnel (Ch)				

**Advisory Committees**

**Bockhanger, Bybrook and Ashford South Advisory Committee (4 Members)**

<b>Conservative (3)</b>	<b>Ashford Independent (0)</b>	<b>Labour (1)</b>	<b>UKIP (0)</b>	<b>Liberal Democrat (0)</b>
Barrett		Chilton		
Buchanan (Ch)				
Mrs Webb				

**Environment and Conservation Advisory Committee (4 Members)**

<b>Conservative (3)</b>	<b>Ashford Independent (0)</b>	<b>Labour (0)</b>	<b>UKIP (1)</b>	<b>Liberal Democrat (0)</b>
Mrs Blanford (Ch)			Murphy	
Hicks				
Sims				

**Digital Transformation Advisory Committee (4 Members)**

<b>Conservative (3)</b>	<b>Ashford Independent (0)</b>	<b>Labour (0)</b>	<b>UKIP (0)</b>	<b>Liberal Democrat (0)</b>
Knowles (Ch)	TBC*	TBC*	TBC*	TBC*
TBC				
TBC				

\*One Member to be allocated from Opposition Groups

**Task Groups**

**Design and Development of Parks and Open Spaces Task Group (5 Members)**

<b>Conservative (4)</b>	<b>Ashford Independent (0)</b>	<b>Labour (0)</b>	<b>UKIP (0)</b>	<b>Liberal Democrat (1)</b>
Bennett				Koowaree
Mrs Blanford (Ch)				
Mrs Martin				
Sims				

**Borough History, Heritage and Commemoration Task Group (6 Members)**

<b>Conservative (4)</b>	<b>Ashford Independent (1)</b>	<b>Labour (1)</b>	<b>UKIP (0)</b>	<b>Liberal Democrat (0)</b>
Bennett (Ch)	Smith	Chilton		
Dehnel				
A Howard (VCh)				
Mrs Webb				

**Public & Voluntary Transport Liaison Task Group (4 Members)**

<b>Conservative (3)</b>	<b>Ashford Independent (0)</b>	<b>Labour (1)</b>	<b>UKIP (0)</b>	<b>Liberal Democrat (0)</b>
Buchanan		Farrell		
Feacey (Ch)				
Pickering				

**Council Tax & Welfare Reform Task Group (4 Members)**

<b>Conservative (3)</b>	<b>Ashford Independent (0)</b>	<b>Labour (0)</b>	<b>UKIP (1)</b>	<b>Liberal Democrat (0)</b>
Shorter (Ch)			Macpherson	
Clokie				
Mrs Webb				

ASHFORD BOROUGH COUNCIL

APPOINTMENT/NOMINATION TO OUTSIDE BODIES/ORGANISATIONS

NAME OF BODY	NEW REPRESENTATIVES/ NOMINEES	RETIREMENT DATE (UNLESS OTHERWISE STATED – ANNUAL MEETING 2018)
Action With Communities in Rural Kent	Cllr. Burgess Substitute: Cllr Mrs Blanford	
Ashford Almshouses & Parochial Charities	Cllr Krause <b>New Member for Victoria Ward once elected</b>  Cllr Galpin Cllr Heyes	3 year period expiring 30/11/19  5 year period expiring 31/5/19
Ashford Choral Society	The Mayor – President	Ongoing
Ashford College Business Advisory Council	Cllr Bell	
Ashford Community Safety Partnership	Portfolio Holder for Health, Parking and Community Safety	Ongoing
Ashford Federation of the Arts	Cllr Mrs Blanford	
Ashford Leisure Trust	Cllr Sims	
Ashford Mediation Service – Management Committee	Cllr Krause  Patron: The Mayor	Ongoing
Ashford Museum Committee	Cllr Bennett	
Ashford Winkle Club	The Mayor (Honorary Member)	Ongoing
Ashford Youth Forum Trustees	Cllr W Howard (Trustee) Cllr Chilton (Council Rep)	
Chilmington Green CMO Partnership Working Group	Cllr. Shorter Shadow: Cllr Mrs Blanford	

<b>NAME OF BODY</b>	<b>NEW REPRESENTATIVES/ NOMINEES</b>	<b>RETIREMENT DATE (UNLESS OTHERWISE STATED – ANNUAL MEETING 2018)</b>
Citizens' Advice Bureau Ashford Branch Management Committee	Cllr Clokie Cllr Hicks	
Dungeness Power Station Site Stakeholder Group	Cllr Burgess	
Elwick Club	Mayor & Mayoress (Honorary Members)	Ongoing
Headcorn Aerodrome Consultative Committee	Member from the Weald North Ward (Cllr Mrs Dyer)	Ongoing
High Weald (AONB) Joint Advisory Group	Cllr Pickering	
Home Improvement Agency Support Group	Cllr Hicks	
Home-Start, Ashford: Management Committee	Cllr Mrs Webb	
Kennington Parochial Charities (Two Nominative Trustees)	Cllr Buchanan  Cllr Sims	Annual Meeting 2020 (4 year period) Annual Meeting 2018 (2 year period)
Kent County Playing Fields Association	Portfolio Holder for Culture	Ongoing
KCC – Superannuation Fund Committee	Cllr Clokie	
Kent Downs (AONB) Joint Advisory Committee and Executive Committee	Cllr Dehnel	
Kent Downs and Marshes Leader Project	Cllr Burgess	
Kent Flood Risk Management Committee	Lead Member for Water Management and Flood Protection	
Kent Invicta Chamber – Economic Development Group	Cllr Galpin	
Kent & Medway Police & Crime Panel	Cllr Bradford	
Local Government Association General Assembly	Cllr Galpin	

<b>NAME OF BODY</b>	<b>NEW REPRESENTATIVES/ NOMINEES</b>	<b>RETIREMENT DATE (UNLESS OTHERWISE STATED – ANNUAL MEETING 2018)</b>
Marshlink Steering Group	Cllr Burgess	
Mid Kent Downs Steering Group	Cllr Mrs Blanford	
National Council on Inland Transport – Executive Committee	Cllr Burgess	
PATROL – Joint Committee	Portfolio Holder for Health, Parking and Community Safety	Ongoing
River Stour Internal Drainage Board	Cllr Burgess Cllr Hicks Cllr Mrs Martin Cllr Sims Cllr Smith	
Romney Marshes Area Internal Drainage Board	Cllr Burgess	
Sandyacres Trust	Cllr Michael	
Singleton Environment Centre Management Advisory Board	Member for the Singleton South Ward (Cllr Barrett)	Annual Meeting 2019 (4 year period)
South Ashford Youth Club – Management Committee	Cllr W Howard	
South East Employers	Cllr Knowles	
St Mary's Arts Trust	Cllr Smith	
SWAN Site Management Committee	Cllr Smith	
Tenterden Folk Day Trust	Cllr Link	
Tenterden Leisure Centre Trust	Cllr Knowles	
Tenterden Town Council – Tourism & Business Committee	Portfolio Holder for Culture	Ongoing
Volunteering Ashford	Cllr Feacey	
Willesborough Windmill Trust Limited	Cllr Koowaree	
Wye Rural Museum Trust	Cllr W Howard	31 <sup>st</sup> May 2019

**MEMBER CHAMPIONS**

<b>TOPIC</b>	<b>REPRESENTATIVE</b>
Media and Twinning	Cllr Bennett
Military Covenant	Cllr Dehnel
Safeguarding	Cllr Mrs Dyer



## **Cabinet**

Minutes of a Meeting of the Cabinet held in the Council Chamber, Civic Centre, Tannery Lane, Ashford on the **11<sup>th</sup> May 2017**.

### **Present:**

Cllr. Clarkson (Chairman);

Cllr. Bell (Vice-Chairman);

Cllrs. Mrs Bell, Bennett, Clokie, Galpin, Shorter, White.

### **Apologies:**

Cllrs. Bradford, Chilton, Knowles, Link.

### **Also Present:**

Cllrs. Mrs Blanford, Buchanan, Burgess, Heyes, Hicks, Ovenden, Pickering, Smith.

Chief Executive, Director of Place and Space, Head of Corporate Property and Projects, Head of Culture, Head of Finance and IT, Head of Health, Parking and Community Safety, Head of Housing, Head of HR and Customer Services, Economic Development Manager, Facility Development Manager, Health, Parking and Community Safety Manager, HR Manager, Principal Solicitor (Strategic Development), Team Leader – Parking, Corporate Scrutiny and Overview Officer, HR Officer, Communications and Marketing Manager, Senior Member Services Officer.

## **404 Minutes**

### **Resolved:**

**That the Minutes of the Meeting of the Cabinet held on the 6<sup>th</sup> April 2017 be approved and confirmed as a correct record.**

## **405 Leader's Announcements**

The Leader advised that unfortunately the sad issue of child deaths had been in the news recently and he wanted to announce that Ashford Borough Council would ensure that there would be no burial fee, associated permit fee or grave digging fee payable for any resident of the Borough under the age of 18 years who passed away.

## **406 Safeguarding Children and Adults at Risk**

The Overview and Scrutiny Committee had made some recommendations to the Cabinet on safeguarding training. Whilst they had been pleased with the progress made on the issue and noted that the Council's safeguarding arrangements were now regarded as 'sound' by the Audit Partnership, they had considered there would be value in Borough Councillors undertaking safeguarding training and e-learning being made available to Parish Councillors.

### **Resolved:**

- That**
- (i) safeguarding training form part of the induction training package for new Councillors.**
  - (ii) level 2 safeguarding training sessions be made available for Borough Councillors.**
  - (iii) consideration be given to making safeguarding training available to Parish Councillors.**

## **407 Review of Electric Vehicle Charging Points**

The report addressed the future of the electric vehicle charging points across the Borough and made recommendations to continue with the provision with the support of the Portfolio Holder. The incoming Deputy Portfolio Holder introduced the report and said that both he and the Portfolio Holder supported the proposals. The Portfolio Holder for Finance and IT confirmed he also fully supported the proposals.

### **Resolved:**

- That**
- (i) electric vehicle charging points continue to be provided.**
  - (ii) no additional charge be made to users for the electricity consumed.**
  - (iii) a review of charging arrangements relevant to the use of electric vehicle charging points every three years in line with the overall review of parking charges be agreed.**
  - (iv) it be agreed for Officers to explore controls relevant to parking periods/vehicle charging times in order to encourage regular turnover and fair usage.**

## **408 Playing Pitch and Sports Facilities Strategies (2017 – 2030)**

The report advised that the two strategies had been produced by Max Associates in order to assess current and future demand for indoor and outdoor sports facilities. Both strategies supported the emerging Local Plan and would address the Borough's

qualitative and quantitative needs. The report sought endorsement of the draft strategies and authority to adopt them following public consultation.

**Resolved:**

- That (i) **the current draft Playing Pitch and Indoor Built Sports Facilities Strategies be approved and their consultation via the Council's consultation portal be authorised.**
- (ii) **authority be delegated to the Head of Culture in consultation with the Portfolio Holder for Culture to incorporate any changes and complete the final versions of both strategies.**
- (iii) **the final versions of the strategies be received at the September 2017 Cabinet meeting for adoption.**

#### **409 Health, Parking and Community Safety Restructure: Approval of Costs Associated with Early Release of Local Government Pension Scheme Due to Redundancy**

The report related specifically to a proposed redundancy as part of the Health, Parking and Community Safety Restructure and explained that the affected post holder was entitled to the early release of their Local Government Pension Scheme benefits. It was the Council's policy that such costs must be approved by the full Council. The incoming Deputy Portfolio Holder introduced the report and said that both he and the Portfolio Holder supported the proposals.

**Recommended:**

**That the costs of the early release of Local Government Pension Scheme benefits for the affected post holder for reasons of redundancy be approved.**

#### **410 Local Development Scheme Update 2017**

The report advised that the draft Local Development Scheme (LDS) set out the revised project plan and timetable for preparation of the Local Plan 2030 and Gypsy and Traveller Accommodation Development Plan Documents (DPDs) until the end of 2019. The LDS was required under legislation and compliance with it was a matter of 'soundness' for DPDs. It was therefore essential that it was kept up to date. The draft LDS 2017 and revised timetable conformed with the regulations and had been discussed with the Local Plan and Planning Policy Task Group.

**Recommended:**

**That the Local Development Scheme 2017 be adopted, as required under Section 15 of the Planning and Compulsory Purchase Act 2004 (as amended by the Localism Act 2011).**

## **411 An Energy Efficiency Strategy for Ashford**

The report detailed progress made by the Council towards achieving the targets set out in the Carbon Management Plan 2010-2016 and proposed the adoption of an Energy Efficiency Strategy for the Council and the setting of a new baseline year (2017/18) for future greenhouse gas reporting.

### **Resolved:**

- That (i) the progress made to date in reducing the Council's greenhouse gas emissions be noted.
- (ii) the Energy Efficiency Strategy contained at Appendix 1 to the report be adopted.

## **412 Street Naming and Numbering – Former Site of Precinct 13, Ashford Road, High Halden**

The report advised that the Street Naming and Numbering policy required any request for naming a new road after a person, deceased or living, should be agreed by the Cabinet. The name proposed for this development was considered to be relevant to the site.

Members said they were pleased to see a move to naming more new roads after eminent local people and hoped to see more of it in the future. Some Members said that on occasions it would be nice to give consideration to using the person's full name rather than just the surname if that was deemed appropriate.

### **Resolved:**

**That the use of the name Bishop Close as set out in paragraph 4 of the report be approved.**

## **413 Response to the South Eastern Rail Franchise Consultation**

The report set out the Council's proposed response to the South Eastern Rail Franchise Consultation document, which would inform the Department for Transport's procurement of a new rail operator for the new franchise between December 2018 and 2025-28. The report also set out the details for the South East Route: Kent Area Route Study consultation by Network Rail. The Economic Development Manager introduced the report and advised of one suggested amendment since drafting in that the word 'unacceptable' should be removed to the answer of question 12 to show that the Council did not accept any reduction in service at intermediate stations in rural areas of the Borough.

Members thanked the Economic Development Manager for his work in pulling the responses together. The Portfolio Holder for Environmental Land Management advised that there was great concern in the rural areas about the proposals and any potential diminution of services at these stations so she was pleased to note the proposed amendment to the response on question 12. She also asked if that answer could also refer specifically to 'Pluckley' Station. She understood that a petition supporting rural stations in this area had gathered 11,500 signatures in less than three weeks prior to the dissolution of Parliament and she was pleased that this response would demonstrate that the Council valued its local railway stations and the people who used them. With the population in all areas of the Borough, including the villages, rapidly increasing, any reduction in rail services would therefore seem to be nonsensical.

A Member, who was the Chairman elect of the Joint Transportation Board, advised that as the Kent Route Study consultation did not close until 30<sup>th</sup> June, he therefore intended to bring this issue to the Board meeting on 13<sup>th</sup> June for a full debate. On the subject of the South Eastern Rail Franchise Consultation he agreed to speak to the report author outside of the meeting on the wording of the response to question 24 regarding more than one operator using the Marshlink line.

In response to a question the Economic Development Manager advised that the response did reference parking at rural stations, but he would again include a specific reference to Pluckley.

**Resolved:**

- That (i) **the summary of the South Eastern Rail Franchise Public Consultation be noted and the responses set out in the report and Appendix A to the report, as well as the comments made at the meeting be agreed to form the basis for a response back to the Department for Transport by the consultation deadline of 23<sup>rd</sup> May 2017.**
- (ii) **delegated authority be granted to the Portfolio Holder for Health, Parking and Community Safety and the Economic Development Manager to finalise the response to Government for the South Eastern Rail Franchise consultation.**
- (iii) **delegated authority be granted to the Portfolio Holder for Health, Parking and Community Safety and the Economic Development Manager to finalise the response to Network Rail for the Kent Area Route Study consultation.**

## **414 Economic Regeneration and Investment Board – 22<sup>nd</sup> March 2017**

**Resolved:**

**That the Notes of the Meeting of the Economic Regeneration and Investment Board held on the 22<sup>nd</sup> March 2017 be received and noted.**

## **415 Schedule of Key Decisions to be Taken**

**Resolved:**

**That the latest Schedule of Key Decisions as set out within the report be received and noted.**

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Queries concerning these Minutes? Please contact Danny Sheppard:  
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